

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, December 7, 2005

Call To Order

7859. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Ed Jones at the Education Center 115 West Allen Avenue, San Dimas, California.

Members Present

Ed Jones, President
Glenn Creiman, Member
Jim Elliot, Member
Patti Latourelle, Member
Chuck Coyne, Member
Yamileth Roa, Student Board Representative-BHS
Cerrina Tayag-Rivera, Student Board Representative-Chaparral
Casey Kear, Student Board Representative-SDHS

Staff Members Present

Robert Otto, Superintendent
William Brinegar, Assistant Superintendent – HRD
Kathryn Schneider, Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

CLOSED SESSION

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).

OPEN SESSION

7860. The meeting reconvened in Open Session at 7:07 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

7861. No Action was taken.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Jennavieve Bijl-Coyne.

APPROVAL OF AGENDA ORDER AND CONTENT

7862. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes approving agenda order and content.

FEATURED PRESENTATION

Holiday Performance-San Dimas
High School Singing Saints

The San Dimas High School Singing Saints, under the direction of Michael Adam excellently performed selections of holiday songs for the entertainment of the Board of Education and those in attendance.

Bonita High School Boys Water
Polo CIF Championship Team

The Board recognized Coach John Ashby and the Bonita High School Boys Water Polo Championship Team for their outstanding achievement of five consecutive CIF championships. The coach and team were presented with a Certificate of Appreciation. Senior team members, Andy Stewart and Connor Ruggio accompanied Coach Ashby and Mr. Ketterling at the Board meeting.

Golden Bell Award

Jim Symonds, Principal of Roynon Elementary School, with the assistance of staff and students, made a presentation. Roynon Elementary School is the recipient of the prestigious Golden Bell Award, which is presented to only 50 schools in the State of California recognizing outstanding programs. Roynon Elementary School received the award for its Friendship Circle, which is a self-awareness program for learning disabled students. The program was designed and implemented by Karen Basquez, teacher at Roynon Elementary School.

ANNUAL ORGANIZATIONAL MEETING

President

7863. Motion by Mr. Jones, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, electing Jim Elliot as President of the Board of Education.

Vice President

7864. Motion by Mr. Jones, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes, electing Glenn Creiman as Vice President of the Board of Education.

San Antonio Regional Occupational
Program Board of Directors

7865. Motion by Mr. Jones, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes, appointing Patti Latourelle as representative to the San Antonio Regional Occupational Program Board of Directors.

7866. Motion by Mr. Creiman, seconded by Mr. Jones and carried by 5 Ayes, 0 Noes, appointing Ed Jones as the Alternate Representative.

ORGANIZATIONAL MEETING – Cont.

Los Angeles County Committee on
School District Organization

7867. Motion by Ms. Latourelle, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes, appointing Ed Jones as representative to elect members to the Los Angeles County Committee on School District Organization.

California School Boards
Legislative Network

7868. Motion by Mr. Creiman, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, appointing Jim Elliot as representative to the California School Boards Legislative Network.

Los Angeles County School
Trustees Association

7869. Motion by Mr. Jones, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, appointing Glenn Creiman as representative to the Los Angeles County School Trustees Association.

La Verne Ad Hoc Committee

7870. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, appointing Patti Latourelle as representative to the La Verne Ad Hoc Committee.
7871. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, appointing Ed Jones as representative to the La Verne Ad Hoc Committee.

San Dimas Ad Hoc Committee

7872. Motion by Mr. Jones, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, appointing Jim Elliot as representative to the San Dimas Ad Hoc Committee.
7873. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, appointing Chuck Coyne as representative to the San Dimas Ad Hoc Committee.

Glendora Ad Hoc Committee

7874. Motion by Mr. Coyne, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, appointing Patti Latourelle as representative to the Glendora Ad Hoc Committee.
7875. Motion by Ms. Latourelle, seconded by Mr. Jones and carried by 5 Ayes, 0 Noes, 1 appointing Jim Elliot as representative to the Glendora Ad Hoc Committee.

ORGANIZATIONAL MEETING – Cont.

La Verne/San Dimas
Education Foundation

7876. Motion by Mr. Jones, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes, appointing Chuck Coyne as representative to the La Verne/San Dimas Education Foundation.

Board of Education Dates for
December 2005 – December 2006

7877. Motion by Mr. Jones, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the Board of Education Meeting dates as listed for December 2005 through December 2006.

COMMUNICATION-STUDENT BOARD REPRESENTATIVES

Cerrina Tayag-Rivera addressed the Board and reported on the current activities and events taking place at Chaparral High School and the STAR Center. Highlighted in her report was the toy drive taking place on December 16 at STAR Center. Parent/Student Information Night on the California High School Exit Exam will take place next week. Christmas Around the World Display will be created by the students depicting their respective various cultures.

APPROVAL OF MINUTES

7878. Motion by Mr. Jones, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, approving the Minutes of the November 16, 2005 Regular Meeting of the Board of Education.

REQUESTS TO SPEAK ON AGENDA ITEMS

Community	No Comment
PTA	No Comment
BUTA	No Comment
CSEA	No Comment
BUMT	No Comment

CONSENT AGENDA

7879. Motion by Mr. Jones, seconded by Ms. Latourelle and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

Extended & Overnight
Educational Field Trips

7880. Approved extended and overnight educational field trips as listed. Itinerary is on file in the Educational Services Department.
- a. Bonita High School Girls Varsity Water Polo Team to attend America's Finest City Tournament, January 19-21, 2006, San Diego County, San Diego, CA.

CONSENT AGENDA – Cont.

Contract Between BUSD &
LACOE Marine Education
Programs

7881. Approved Contract between Bonita Unified School District and Los Angeles County Office of Education for participation in Marine Education Programs for the 2005-2006 school year.

Contract Between BUSD &
Docufide for Secure Transcript
Services

7882. Approved Contract between Bonita Unified School District and Docufide for Secure Transcript Services.

Master Contract Between BUSD &
Provo Canyon School

7883. Approved Master Contract between Bonita Unified School District and Provo Canyon School for the period of November 28, 2005 through June 30, 2006.

Change in Alternative Schools
Accountability Model Growth
Indicator for Chaparral

7884. Approved change in Alternative Schools Accountability Model Growth Indicator for Chaparral High School, effective 2006-2007.

“A” and “B” Warrants

7885. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

7886. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

7887. Approved budget transfers between major object codes, as presented.

Independent Contract
Agreements

7888. Approved Independent Contract Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contract Agreement are kept on file in the Business Office.
- a. Wilderness Outdoor Leadership Foundation
 - b. Genesis Speech and Language Associates
 - c. Dr. Ray C. Easler, Jr., Ph.D.

CONSENT- Cont.

Surplus Property

7889. Declared items as listed as surplus in accordance with Education Code 39521 and authorized disposal.

Prepare & Issue Bid Specifications
For Roof at Ramona

7890. Authorized staff to prepare and issue bid specifications for the replacement of the roof at Ramona Middle School D Building.

Change Order #4
Bid 04-05:09

7891. Approved Change Order #4 Bid 04-05:09 for construction of modernization projects at San Dimas High School.

Change order #4
Bid 04-05:10

7892. Approved Change Order #4 Bid 04-05:10 for construction of modernization projects at Bonita High School.

Use of Facility Request
La Verne Women's Soccer
League

7893. Approved facility use request by the City of La Verne for Sunday use of soccer fields at Bonita High School for City of La Verne Women's Soccer League December 11, 2005 through May 28, 2006.

Appointment of Doug Shultz
& Denis Bertone to
Citizen's Bond Oversight
Committee

7894. Approved appointment of Doug Shultz and Denis Bertone, alternate members of the Citizen's Bond Oversight Committee, to fill vacancies.

Authorized Signatures

7895. Approved providing Los Angeles County Office of Education with signatures of the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources Development, Assistant Superintendent of Educational Services and Senior Director of Fiscal Services to sign Warrants, Orders for Salary Payment, Notices of Employment and Contracts, as designated, and the signatures of the Board of Education members.

Official Minutes of the Regular Board of Education
Meeting – Wednesday, December 7, 2005

CONSENT- Cont.

- | | |
|---|--|
| Certificated Personnel Report | 7896. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed. |
| Classified Personnel Report | 7897. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed. |
| Educational Conferences | 7898. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325. |
| Certification of Management Personnel as Teacher Evaluators | 7899. Approved certification of management personnel as teacher evaluators for the 2005-2006 school year in accordance with Board Policy 4120. |
| Job Description for Speech-Language Pathology Assistant | 7900. Approved job description for Speech-Language Pathology Assistant. |
| Tentative Agreements Between BUSD & CSEA | 7901. Approved Tentative Agreements between Bonita Unified School District and the California School Employees Association, Chapter #21 regarding School Age Care and Transportation reduction in hours. |
| 1.0 FTE-Preschool Site Supervisor
1.0 FTE-Preschool Master Teacher
1.0 FTE-Preschool Teacher
1.0 FTE-Preschool Asst. Teacher | 7902. Approved 1.0 FTE Preschool Site Supervisor position, 1.0 FTE Preschool Master Teacher position, 1.0 FTE Preschool Teacher position, and 1.0 FTE Preschool Assistant Teacher position for the 2005-2006 school year. |
| .25 FTE Clerk Typist II at Shull Elementary School | 7903. Approved .25 FTE Clerk Typist II position at Shull Elementary School. |

CONSENT- Cont.

Donations

7904. Accepted with thanks the donation of gifts valued at \$635.00 as determined by the donor and in accordance with Education Code 35273 and directed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

DISCUSSION/ACTION AGENDA

BUSINESS SERVICES

**Budget Development Calendar
For Fiscal Year 2006-2007**

7905. Motion by Ms. Latourelle, seconded by Mr. Jones and carried by 5 Ayes, 0 Noes, approving the Budget Development Calendar for fiscal year 2006-2007.

Ann Sparks reviewed the Budget Development Calendar for the fiscal year 2006-2007. The calendar was presented in chronological order outlining activities, deadlines and various departments' responsibilities. Ms. Sparks indicated that the calendar is necessary to plan and coordinate the budget development process to insure that staff and the Board of Education meet the legal requirements and necessary deadlines for a July 1 budget adoption.

**Report on Alternative Construction
Delivery Methods for Future
Modernization Projects**

7906. Modernization projects at Bonita and San Dimas High Schools were structured using the traditional Design, Bid, Build Delivery Method. District staff and Mark Rosson of Capital Program Management provided information and reviewed alternative construction methods for possible use for future modernization projects. Options discussed included:
Design, Bid, Build, Construction Manager Managed;
Construction Manager, Multiple Prime; and
Construction Manager At Risk.

A construction delivery method is a process designed to achieve the satisfactory completion of a construction project from conception to occupancy. It may utilize one or a number of contracting methods in various phases and may involve consultants beyond the design team.

DISCUSSION/ACTION AGENDA-Cont.
BUSINESS SERVICES

Report on Initial District-wide
Enrollment Projections

7907. Ann Sparks reported to the Board that it is necessary to analyze the current and projected District-wide enrollment for the purpose of budget development and to ensure that the 2006-2007 budget is based on appropriate enrollment data. Ms. Sparks presented an enrollment history with comparisons in K-12 grade level enrollment figures.

Report on Modernization
Projects

7908. Mr. Roy Combs of Bernards Bros. reviewed for the Board, the monthly status report for November, 2005 for construction modernization projects at Bonita and San Dimas High Schools. Mr. Elliot suggested a field trip for the Board Members to tour the construction on the two campuses.

First Interim Report

7909. Motion by Mr. Jones, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the District's First Interim Financial Report as of October 31, 2005, as presented with a Positive Certification.

Adrienne Long, Senior Director of Fiscal Services reviewed the First Interim Financial Report as of October 31, 2005, with a positive certification. The report must be submitted to the Los Angeles County Office of Education by December 15, 2005. The Interim Report summarizes the Unrestricted and Restricted Revenues, Expenditures and Fund Balances for the current fiscal year and projected Revenues, Expenditures and Fund Balances for the next two fiscal years.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community

No comment

PTA

No comment

BUTA

George King, Chief Negotiator of BUTA addressed the Board and congratulated Chuck Coyne and Patti Latourelle for their election to the Board of Education. He expressed a desire that the labor issues be resolved and the District continue its capability to attract new teachers.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC-Cont.

CSEA

Bernie Enriquez, CSEA President, addressed the Board of Education and congratulated Chuck Coyne and Patti Latourelle for their election to the Board. On behalf of the CSEA, Chapter 21, he thanked the Board for their support of the classified staff and noted progress in the negotiations and Tentative Agreements in the area of Transportation and School Age Care. Mr. Enriquez thanked the Board for not laying off any of the campus security staff and thanked them for the 4% increase for this school year. He thanked Ann Sparks for a very informative presentation on the Interim Report and budget. He indicated that this meeting was his last as President of CSEA and even though there have been many internal issues in CSEA, appreciated the support of the Board, staff and members of the community.

BUMT

No comment

COMMUNICATIONS-BOARD/SUPERINTENDENT

Yamileth Roa addressed the Board of Education and reported on the current activities and events taking place at Bonita High School. Highlighted in her report was the Battle of the Bands that took place this week and noted that the modernization construction of the school office is complete.

Casey Kear addressed the Board of Education and reported on the current activities and events taking place at San Dimas High School. Highlighted in his report was the Christmas Toy Drive that begins December 12 for needy families in the La Verne and San Dimas communities. He reported on the winter sport program.

Mr. Coyne reported attending the California School Boards Association Annual Conference last week and found the seminars to be very informative.

Ms. Latourelle welcomed Chuck to the Board and wished everyone a Merry Christmas and Happy New Year.

Mr. Creiman welcomed Chuck to the Board and wished everyone a Merry Christmas and Happy Holidays. He reported attending a field trip with Lone Hill Middle School, as well as sports events at San Dimas High School. He also volunteered at the Bingo activities at San Dimas High School.

COMMUNICATIONS-BOARD/SUPERINTENDENT-Cont.

Mr. Jones welcomed Chuck Coyne to the Board. Mr. Jones inquired about the status of leasing cell sites. Ms. Sparks responded with the progress. Mr. Jones expressed appreciation to the Singing Saints for their performance. He congratulated Jim Elliot and Glenn Creiman for their new positions.

Mr. Elliot thanked everyone for their confidence in electing him President of the Board. He thanked Jim Symonds, staff and students for the Golden Bell Award and presentation to the Board. He expressed appreciation to the Singing Saints for their performance. Mr. Elliot welcomed Chuck Coyne to the Board and Patti Latourelle for her reelection. He thanked Ed Jones for his service as President and wished everyone a happy and safe holiday season.

Dr. Otto reported that the Oath of Office for Chuck Coyne and Patti Latourelle took place on Tuesday, December 6. Dr. Otto thanked the Singing Saints for their performance and encouraged everyone to attend the holiday performances at all of the school sites. He noted that winter sports are underway and encouraged everyone to attend the sporting events. He indicated that the PTA Council holiday luncheon takes place next week. He reminded everyone that all the schools will be open until December 23 and school will resume on January 9, 2006. Dr. Otto wished everyone a very happy holiday season.

MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, January 18, 2006, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Board adjourned at 10:14 p.m.

Robert C. Otto, Ed.D, Superintendent
Secretary of the Board of Education

